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January 19, 2026

**TOWN OF MEDWAY**  
**Community and Economic Development Department**  
155 Village Street  
Medway, Massachusetts 02053  
508-533-3921

December 30, 2025

## **ADMINISTRATIVE SITE PLAN DECISION**

Jim O'Grady, WS Kenney Co. Inc., acting as the designated representative on behalf of the property owner, Verizon Communications, has requested Administrative Site Plan Approval under Section 3.5.3.A.3. Administrative Site Plan Review of the Medway Zoning Bylaw.

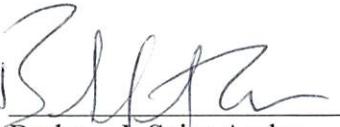
- I. PROJECT LOCATION** – 292 Village Street
- II. DESCRIPTION of PROPOSED WORK** – The applicant proposes to install an HVAC system to provide cooling capacity for the existing Telecommunications equipment. The system will be situated atop a concrete pad, flushed with grade, and enclosed by a nine-foot-high cedar fence.
- III. PROCEDURAL HISTORY** - An application for administrative site plan review was filed with the Community and Economic Development Department and the Town Clerk on December 16, 2025. The Medway Administrative Site Plan Review Team met on December 30, 2025, to review the application.
- IV. INDEX OF SITE PLAN DOCUMENTS** – The following materials were provided for review:
  - A. Administrative Site Plan Review Application dated October 27, 2025, received and submitted on December 16, 2025
  - B. Project Narrative
  - C. Site Plan titled “Verizon Medway” and Wood Panel Fence Details sheet prepared by CannonDesign., dated December 6, 2023, and stamped by Lynne N. Deninger, Registered Architect #8833
- V. FINDINGS** - Administrative site plan review is required for this project pursuant to the Medway Zoning Bylaw Section 3.5.3.A.3.i
- VI. DECISION** – At its meeting on December 30, 2025, the Medway Administrative Site Plan Review Team voted to grant approval.
- VII. APPEAL** - Any person aggrieved by this Administrative Site Plan Review decision may appeal the decision to the Planning and Economic Development Board within twenty days after the decision is filed with the Town Clerk.

**Signed:**



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Jonathan Ackley  
Building Commissioner



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Barbara J. Saint Andre  
Director, Community & Economic Development Department



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Jeremy Thompson  
Town Planner